

FORM FOR EMPLOYERS

ORGANISATION/COMPANY: **Central Institute for Labour Protection –
National Research Institute (CIOP-PIB)**

LOCATION: **Warsaw, Poland**

POSTITION: **research assistant
in the Department of Chemical, Biological and Aerosol Hazards**

RESEARCH FIELD: **environmental engineering, mining and energy**

DATE OF PUBLICATION: **30 October 2023**

APPLICATION DEADLINE: **30 November 2023**

URL: <http://www.ciop.pl>

KEY WORDS: **major industrial accidents, combustion processes, dust explosion**

DESCRIPTION (research field, requirements, comments):

The applicant for the post of assistant should demonstrate the ability to carry out research and development work in the area of prevention of major industrial accidents in the field of explosion and flammability of various materials, including wood dusts and plant protection products. In addition, knowledge of the fundamentals of the physics of explosion, physiochemistry of combustion processes and conducting statistical calculations at the level of developing laboratory results is expected. Research independence, ability to pose and solve research problems, correct preparation of research reports, scientific studies and their publication in journals are expected.

I. A candidate for the position of research assistant should:

1. Have at least a Master's degree or equivalent in the field of chemistry.
2. Have proven command of English in a form of:
 - A certificate confirming the knowledge of English at minimum B2 level,
 - or
 - An exam of English passed before a teacher/examiner.
3. Have basic knowledge of the research field CIOP-PIB is active in, to be verified in the job interview.
4. Be an author or co-author of scientific papers with a minimum total value of 150 points, taking into account the candidate's individual contribution.

List of publication categories:

- *scientific papers published in scientific journals, included in and ranked according to the list announced by the minister responsible for science, applicable at the time of publication, as well as peer-reviewed scientific articles in journals outside this list,¹*

¹ List of journals and conference proceedings, applies to publications issued in 2019 and beyond. Ministerial list of scientific journals and peer-reviewed materials from international conferences of 9.02.2021 (<https://www.gov.pl/web/edukacja-i-nauka/nowy-rozszerzony-wykaz-czasopism-naukowych-i-recenzowanych-materialow-z-konferencji-miedzynarodowych> [accessed on: 2.09.2021.]), amendment and correction of the announcement on the list of scientific journals and peer-reviewed materials from international conferences of 18.02.2021. (https://www.gov.pl/web/edukacja-i-nauka/zmiana-i-sprostowanie-komunikatu-ministra-edukacji-i-nauki-z-dnia-9-lutego-2021-r-w-sprawie-wykazu-czasopism-naukowych-i-recenzowanych-materialow-z-konferencji-miedzynarodowych#xd_co_f=ZWYxNjVhYjYtZmJiMi00MjUzLWFKNGYtNThkMDM1NGExZDIz~ [accessed on: 2.09.2021.])

- *scientific monographs and/or chapters in scientific monographs and/or scientific editing of monographs issued by publishing houses included in and ranked according to the list of publishing houses issuing peer-reviewed scientific monographs, announced by the minister responsible for science, applicable at the time of publication,²*
- *conference materials in the form of a chapter in a post-conference monograph issued by a publishing house included in and ranked according to the list of publishing houses issuing peer-reviewed scientific monographs, announced by the minister responsible for science, applicable at the time of publication,²*
- *conference materials in the form of a post-conference paper published in a journal included in and ranked according to the list announced by the minister responsible for science, applicable at the time of publication,³*
- *conference materials published before 2019 and indexed in the Web of Science CC or Scopus databases.*

Rules for points determination:

- *for multi-author scientific papers, scientific monographs and chapters in scientific monographs as well as scientific editing of monographs and conference materials, the total point value referred to in point 4 should take into account the individual input depending on the substantive contribution of the candidate,*
- *scientific papers published before 2019 shall be graded according to the list announced by the minister responsible for science, applicable on the date of publication, with the number of points obtained multiplied by 4,*
- *scientific papers published after 2019 in peer-reviewed journals outside the list have a value of 5 points,*
- *chapters in monographs, scientific monographs, scientific editing of monographs published before 2017 are graded according to the regulation by the minister responsible for science applicable on the date of publication, and the number of points obtained is multiplied by 4,*
- *conference materials published before 2019 and indexed in the Web of Science CC or Scopus databases have a value of 60 points.*

5. Participate:

- As a principal investigator in at least 1 (national or international) project/task and have at least 2 years of experience in conducting (national or international) research projects/tasks immediately prior to applying for the research assistant position

or

- In the development and submission of a patent and/or utility model, as a primary author.

II. The following will be considered additional assets:

- Master of science, engineer,
- advanced knowledge of chemistry and physics of explosion,
- experience in the operation of a research laboratory in the area of explosivity and flammability,
- ability to perform statistical calculations for analysing laboratory test results,
- ability to interpret obtained research results and present them in scientific publications in English and presentations at international scientific conferences,
- experience in conducting (national and international) research projects,
- aptitude to work in science - ability to pose research problems and resolve them, research independence,
- scientific achievements in the field of fire and explosion hazards,
- fluency in spoken and written Polish,
- teaching skills.

III. Candidates are requested to submit the following documents:

1. A duplicate or certified true copies of:
 - a university diploma,
 - other documents confirming candidate's qualifications.
2. A summary of research and development, teaching and organisational accomplishments, including:
 - A list of publications,

² List of publishing houses publishing peer-reviewed scientific monographs applies to publications from 2017 on. List of publishing houses of 22.07.2021. <https://www.gov.pl/web/edukacja-i-nauka/komunikat-ministra-edukacji-i-nauki-z-dnia-22-lipca-2021-r-w-sprawie-wykazu-wydawnictw-publikujacych-recenzowane-monografie-naukowe> [accessed on: 2.09.2021.]

³ List of journals and conference proceedings, applies to publications issued in 2019 and beyond. Ministerial list of scientific journals and peer-reviewed materials from international conferences of 9.02.2021 (<https://www.gov.pl/web/edukacja-i-nauka/nowy-rozszerzony-wykaz-czasopism-naukowych-i-recenzowanych-materyialow-z-konferencji-miedzynarodowych> [accessed on: 2.09.2021.]), amendment and correction of the announcement on the list of scientific journals and peer-reviewed materials from international conferences of 18.02.2021. (https://www.gov.pl/web/edukacja-i-nauka/zmiana-i-sprostowanie-komunikatu-ministra-edukacji-i-nauki-z-dnia-9-lutego-2021-r-w-sprawie-wykazu-czasopism-naukowych-i-recenzowanych-materyialow-z-konferencji-miedzynarodowych#xd_co_f=ZWYxNjVhYjYtZmJiMi00MjUzLWFKNGYtNTlkMDM1NGExZDIz~ [accessed on: 2.09.2021.]

List of publishing houses publishing peer-reviewed scientific monographs applies to publications from 2017 on. List of publishing houses of 22.07.2021. <https://www.gov.pl/web/edukacja-i-nauka/komunikat-ministra-edukacji-i-nauki-z-dnia-22-lipca-2021-r-w-sprawie-wykazu-wydawnictw-publikujacych-recenzowane-monografie-naukowe> [accessed on: 2.09.2021.]

- A description of the previous research activity,
- A list of major research and development works and studies.

3. A statement that CIOP-PIB will be candidate's main place of employment upon starting work at the Institute.

IV. Applications along with the requested documents should be sent in a sealed envelope with candidate's name and surname on it and the inscription "Competition for the position of research assistant in the Department of Chemical, Biological and Aerosol Hazards" by 30 November 2023 /the date of receipt is decisive/ to the address:

**Central Institute for Labour Protection –
National Research Institute (CIOP-PIB)**
Human Resources Department
Czerniakowska 16
00-701 Warsaw
Poland

or submitted in person to the Institute's Mailroom, located on the ground floor of building A.
Applications submitted in any other form will not be proceeded.

V. The Director of the Institute will make the decision on hiring the Candidate immediately after the Scientific Council has given its opinion on the Candidate's qualifications.



**General information on personal data processing
for the recruitment purposes
in accordance with Article 13 of GDPR**

1. The Central Institute for Labour Protection – National Research Institute (CIOP-PIB), located at Czerniakowska 16, 00-701 Warsaw, Poland, is the Controller of the personal data processed for the recruitment purposes.
2. The data protection officer can be contacted at the address mentioned above or by e-mail: iod@ciop.pl
3. Personal data will be processed for the purpose of the ongoing recruitment, and in the case of consent given in a separate statement, also for the future recruitment based on the given consent; the legal basis is point (a) of Article 6(1) of GDPR.
4. The data subject shall have the right to withdraw the consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on the consent before its withdrawal. The statement withdrawing the consent to personal data processing must be delivered in writing or electronically to the e-mail address: iod@ciop.pl
5. Personal data collected in the current and future recruitment processes will not be shared with external entities, except when required by law. The Controller will not transfer personal data to a third country or to an international organisation.
6. Data collected in the recruitment processes will be stored for a maximum of one year after the end of each recruitment process.
7. The data subject has the right to access the personal data, request their rectification or erasure. Submitting a request for erasure is equivalent to resignation from the recruitment process and the right to request restriction of processing in the cases specified in Article 18 of GDPR.
8. The data subject shall have the right to lodge a complaint with the President of the Personal Data Protection Office, the supervisory authority for unlawful processing of personal data. This authority will be competent to handle the complaint, however, the right to lodge a complaint concerns only the lawfulness of the personal data processing, and not the course of the recruitment process.
9. Providing the data specified in the recruitment documents is not mandatory, however, it is a condition allowing for participation in this recruitment.
10. There is no automated decision-making or profiling involved in the processing of personal data for recruitment purposes.